## Community Engagement Volunteer

The Community Engagement Volunteer will increase awareness of domestic violence, sexual violence, human trafficking, and Turning Point services by representing Turning Point at information tables in the community and volunteering at Turning Point events. A commitment of 2 information tables each month is strongly encouraged. Volunteers get first access to event volunteer sign-ups.

## **Responsibilities:**

- 1. Uphold Turning Point's empowerment philosophy, mission, and values.
- 2. Follow all agency policies, including keeping people's information private and record-keeping.
- 3. Attend community events to share information about Turning Point programs and services.
- 4. Share information about Turning Point in a respectful and engaging way with community members
- **5.** Pick up and drop off information table materials from the Central Office.
- **6.** Transport yourself to the community event at which you are tabling.
- 7. Fill out the information table reporting form, keeping track of how many people visited the table
- **8.** For Turning Point events, read any instructions provided for your event volunteer role
- **9.** Fill out a timesheet with the hours you volunteer
- 10. Let staff know right away if there is an emergency that could impact the team or clients.

## **Requirements:**

- **1.** Must pass a criminal background check and Central Registry Clearance.
- 2. Available schedule to sign up for 2 information tables each month.
- 3. Able to work well on your own and on a team.
- **4.** Good at talking to and working with different kinds of people, open and respectful to everyone.
- 5. Communicate accessibility needs as some tasks require lifting or long periods of standing.
- 6. Keep your volunteer file up to date and complete any extra training as required.

Other indirect volunteer opportunities that come up as needed:

Fund Development

Mail sponsorship packets, call potential donors in the community, organize donation drives

Facilities/Maintenance

Using your skillset, help with general repairs and maintenance around Turning Point